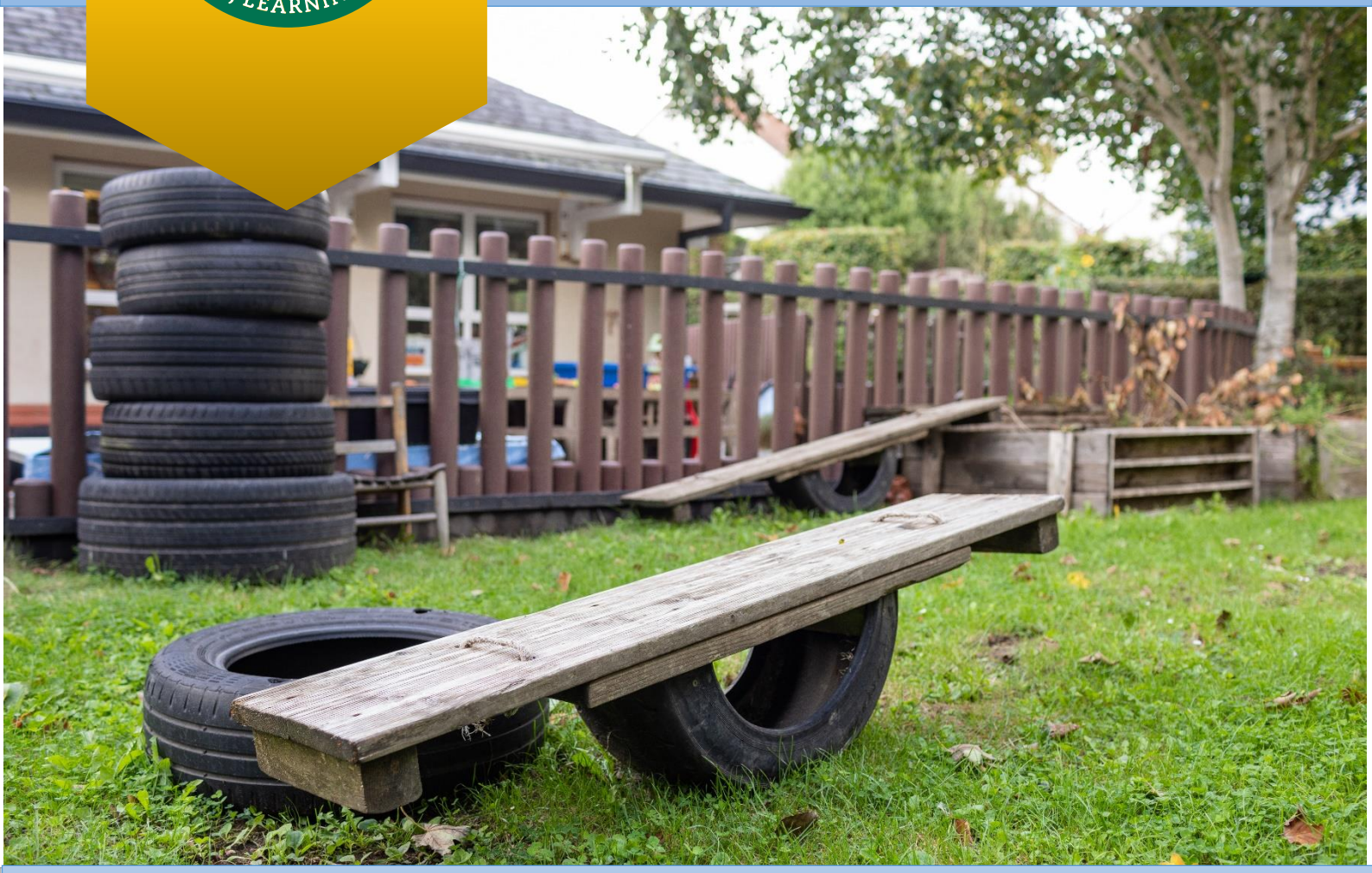
ST. JOHN'S



NURSERY HANDBOOK

Thinking Learning Caring

Headteacher' Introduction to St John's Nursery



I would like to extend a very warm welcome to you and your child. We are very pleased to welcome you to St. John's Primary School.

Our core values of ***Thinking, Learning, Caring,*** underpin everything we do at St John's School and fully support the vision for our school. These values are revisited in assemblies, through daily interaction with staff, children and parents and are shared through all forms of communication. They reflect our corporate belief.

Our core values support our development as successful learners, responsible citizens and lifelong learners. We aim to create an environment where everyone is empowered to grow and develop, so that we all achieve our full potential.

We believe that our school provides the pupils with security, friendship, encouragement, motivation, stimulation, praise, respect, resilience and consideration for their individuality. We believe that the teaching and learning at St John's School develops knowledge, confidence, self-esteem, autonomy, independence, self-discipline, individuality, responsibility and perseverance. We provide opportunities for co-operation, maintaining a positive attitude, valuing others, the environment and property, social awareness and encouragement for every child to achieve their personal best.

We pride ourselves on our meaningful, broad and balanced curriculum, which enables our pupils to be: Curious, Confident, Collaborative and Creative thinkers and learners.

We are confident that, with a talented team of both teaching and non-teaching staff who will be working closely in partnership with you, we can provide a smooth transition for any child joining the school and strive to meet the needs of all.

Please contact us with any queries you may have, we are more than happy to help.

Thinking
learning
Caring

Contacting School

If you need to telephone the school for any reason, please use the following numbers:

Telephone: 01534 861692

Email: admin@stjohn.sch.je

General enquiries

Contact the School Business Manager, Mrs Falle who is available from 8.30 a.m. to 3.00 p.m.

School Address

St John's School
La Rue de la Mare Ballam
St John, Jersey, JE3 4EJ

General Information

The School

The school is financed and maintained by the Government of Jersey Department for Children, Young People, Education and Skills (CYPES).

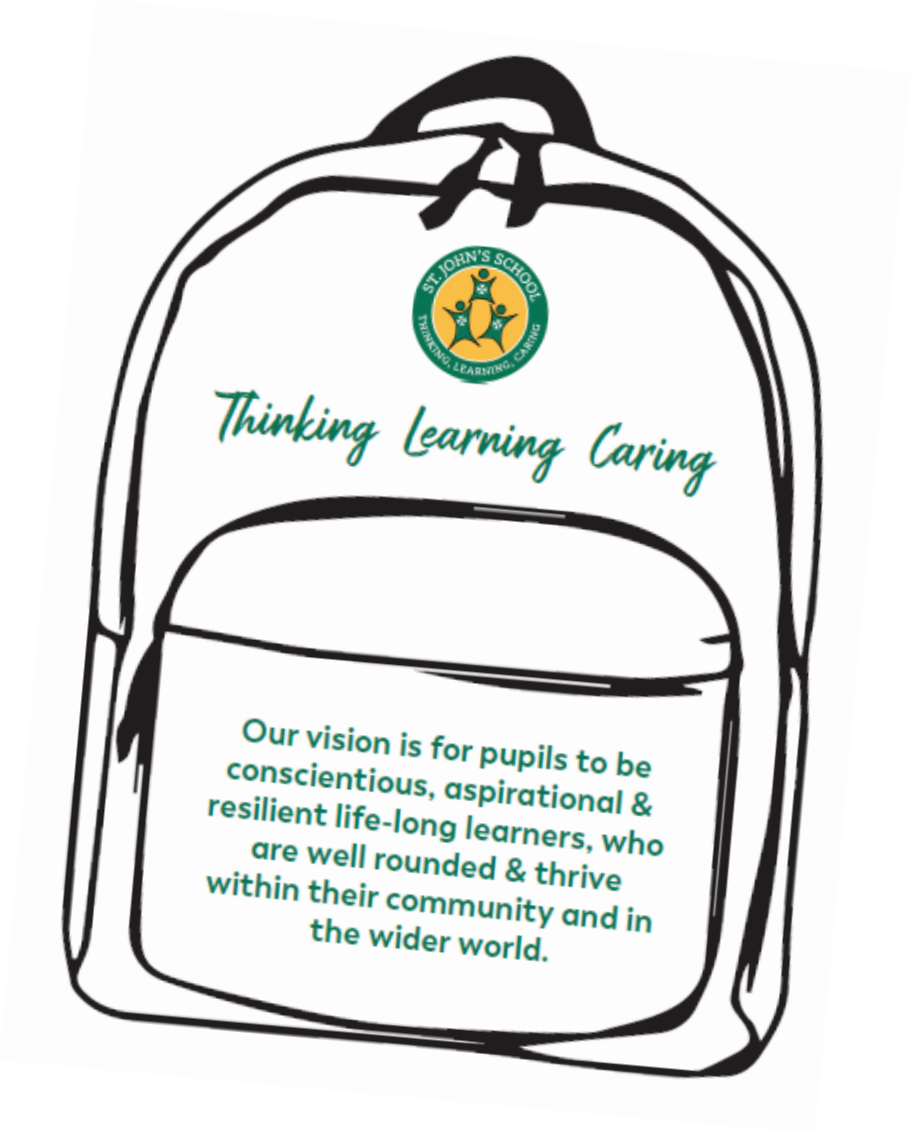
Authority Address Government of Jersey CPYES Department,

St. Saviour, Jersey, JE4 8QJ

Tel: 01534 445504

Email: education@gov.je

Our Vision



Meet the Team



Mrs B Bekusch

Early Years Team Support Assistant



Mrs D Manners

Nursery Teacher



Mrs G Mercier

Early Years Team Support Assistant

Nursery Hours

8.30am –2.50pm
Lunch is between 11.45am – 12:45pm

We aspire to create a happy, relaxed atmosphere in our nursery class. Please help us to achieve this by always entering the nursery calmly during transition times at the start and end of sessions.

Our doors open at 8:30 through to 9:00 each morning. If you need to pass on any relevant information regarding your child e.g. If they are tired due to a sleepless night, or any other factor that might affect their learning that day, please speak to a member of the nursery team. At the end of the session, it is important to collect your child promptly as they can become anxious if everyone else has gone and they are left alone. Due to our safeguarding policy, please ensure the nursery staff know who is picking up your child at home time. If a different person to normal is coming to school to collect, please notify the school secretary. Older brothers and sisters are not considered sufficiently responsible to collect children from nursery.



Developing Positive Transitions

For a calm and meaningful transition, positive experiences are essential. We follow CYPES Guidelines in this area. Our aim is for all staff to have quality time with the children to promote positive relationships. This time will also allow for children and families to familiarise themselves with our environment and everyday practice and routines.

Guidance stipulates in Nursery, that all children are in full time by mid-September. In some instances, we recognise that we may need a personalised plan for the child and family, and this will be co-produced to meet individual needs.

Aims and Objectives of our Nursery

Our setting aims to provide:

- A caring environment.
- Opportunities to 'have a go' without fear of failure.
- A safe place where we are all recognised as a unique individual.
- An environment where we are listened to and valued.

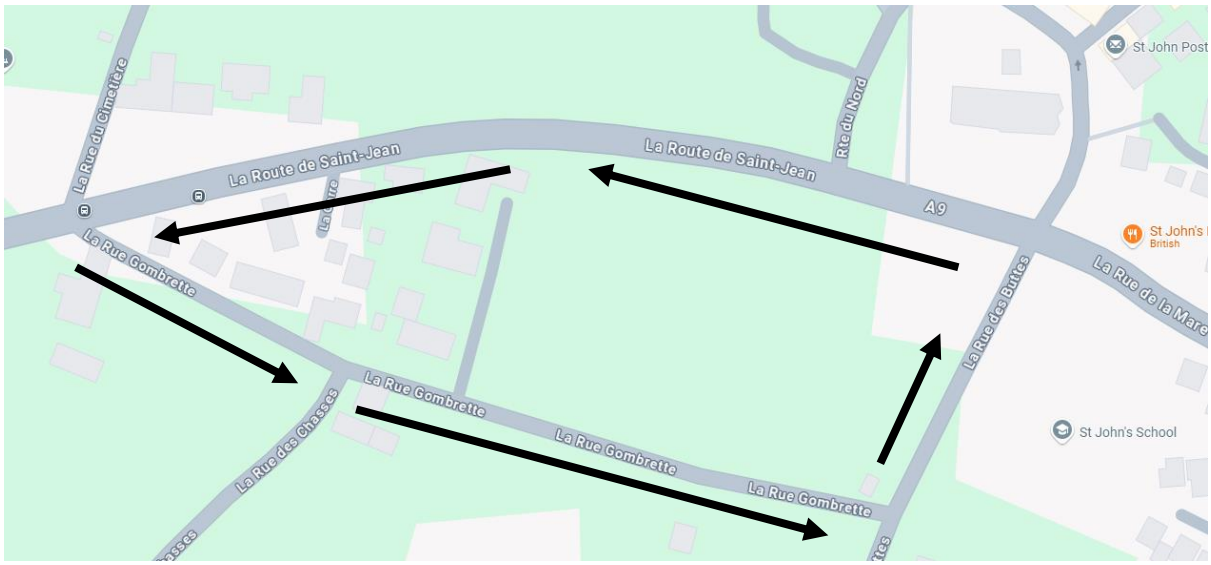
- A place where self-esteem is given a high priority.
- Positive opportunities for all children, regardless of gender, ethnic origin or social circumstance.

Our nursery is a place where we give time and space for the children to discover the world around them. We value the importance of treating children as individuals and embrace their learning styles. The adults in our setting tune into children's interests to facilitate quality reflective learning experiences.

We place great priority on building quality, secure relationships between adults and children. Learning opportunities initiated by children will be used to provide a platform to model a dialogue of enquiry and provoke curiosity. This is achieved by displaying a genuine interest, giving encouragement, welcoming and clarifying ideas and asking open questions to support and extend the children's thinking and helping them to make connections in their learning.

Unofficial One-Way System

To reduce traffic congestion outside the school there is an unofficial one-way system in place.



Parking

The parking areas available outside the school are very busy at both the beginning and end of the day, therefore, it is vital that an adult holds the hand of the child in order to keep everyone safe. The school can be entered by using the side gate adjacent to the Parish Hall or the side gate next to the School Field. You can then access the nursery by walking along the perimeter pathway of the playground, round to the side EYFS Nursery entrance.

Snack Contribution

We ask for an Early Years (Nursery and Reception) contribution to cover snack costs. Snack is provided every day and is usually a cup of milk/water with something savoury such as cheese and biscuits followed by fresh fruit, but we also try to introduce the children to many new tastes during the year, including cuisine from other countries. We do not allow sweets, chocolate, or fizzy drinks to be brought into the EYFS Provision.

At the beginning of each term, we make a request for payment. We ask for a cheque to be made payable termly in advance to St Johns School Nursery. The amount is **£40 per term for each child**.

Lunchtime Provision

As a school we are now able to offer a hot meal provision to all children. This is booked through ParentPay. Children in Nursery can only be enrolled onto the system as of September so are unable to benefit from

hot meals for the first few weeks of term. Alternatively, children can bring a packed lunch in a named lunch box. Nutritious ideas could consist of a sandwich or pasta, fruit or yoghurt and/or a biscuit or small cake etc. Children will also need a named bottle of water which they can access throughout the day to stay hydrated.

Toilet Training

We would hope that children starting Nursery are on the journey to being toilet trained and learning to use the toilet independently with encouragement. Should you require support in this area please do not hesitate to contact the Nursery Team. In addition, as a parent or carer, you can contact your Health Visitor for advice in advance of your child starting Nursery.

Please try to ensure that the clothes your child wears to Nursery are loose fitting and easy for them to remove and fasten again. If a child has an accident, we do have a limited stock of clothing that can be worn home, however, please try and return these as soon as possible. We find it helpful if you can provide a drawstring bag of spare clothes for your child which can be left on their peg.

Nursery Uniform

This year we have introduced a "uniform" for our nursery children. This is supplied through Lyndale Sports- https://www.lyndalesports.com/schools/st-johns/. Nursery children are asked to wear a bottle green T-Shirt and new school PE jumper to school. On their bottom halves we suggest clothing which is practical and comfortable and are suitable for painting, water play, and outdoor learning. We do provide aprons for messy activities, but accidents do happen. We do go out in all weather and with this in mind, your child will therefore need a suitable named waterproof coat for the winter months, a pair of named Wellingtons to leave at school if possible and a named bicycle helmet that fits your child.



Please do not allow your child to wear jewellery as this can be dangerous and can cause distress if it breaks or gets lost.

During the summer term, it is advisable that the children have a sun hat and are wearing an all-day sunscreen on sunny days for outdoor activities. We recommend children have covered shoulders and wear closed toe sandals or shoes for safety.



Starting Nursery

Starting Nursery is a big step for children and parents! We want to make your child's Learning Journey a happy one and do all we can to provide a positive, secure environment. In the early days, we ask that you settle your child in preparation for the beginning of the session. Please always say goodbye and reassure them that you will be returning at the end of the Nursery session. We have a waving window that the children love to use as part of this routine. The Nursery team will support children and carers during this transition time.

How can you help at home?

You can help at home by giving your child a wide range of experiences, which prepare them for nursery:

- Encourage your child to use the toilet independently, dress and undress, including doing up buttons, buckles and zips.
- Teach your child to put away all toys and books after playing with them.
- Give your child opportunities to play and share with other children.
- Ensure that your child has opportunities to develop listening skills.
- Learn songs and nursery rhymes and sing them together.
- Encourage your child to make marks, use scissors safely, play with playdough, construction toys, dress up, help with cooking etc.
- Talk about some of the exciting things that they will be able to do in Nursery, such as going out on trips on the mini-bus, riding bikes, gardening, singing and learning outdoors.
- Make special time to share books with your child and talk about everyday events.
- Encourage lots of physical outdoor experiences.
- Above all, help your child to become **INDEPENDENT** as early as possible.

Parental Help

We encourage parents to join us to support our nursery class visits. We promote a home school partnership and encourage active involvement in learning initiatives. Parents will also be invited to attend various events to celebrate the learning of the children.

Illness

If your child is ill, on any medication or suffering from an infection that may be passed on to another child, please keep them at home and let us know as soon as possible either by telephoning 861692 or by emailing admin@stjohn.sch.je and your message will be forwarded on to the Nursery Team. Education Department policy states that children who have highly infectious conditions such as diarrhoea and vomiting must stay at home for 48 hours after the last symptoms.

Inhalers for asthmatic conditions must be labelled and school procedures for completing a medical form followed. If your child needs ongoing medication, please talk the issue through with the staff and a care plan will be put in place. When your child starts in Nursery and at any other subsequent time you must inform us of any medical condition.

Safeguarding and Child Protection

Keeping children safe is an integral part of what we do in school. We follow the CYPES Safeguarding and Child Protection policies and national guidelines. Should we suspect any form of neglect, physical, sexual or emotional abuse is occurring to any individuals in our care, we will report this to the Children and Families Hub. Information about this service is available on the gov.je website.

Please see the poster shown below for the named Designated Safeguarding Leads.

All staff employed within the school have received Safeguarding and Child Protection training and their DBS (police) checks are in place. Your child's safety is our utmost concern. You will usually be contacted with any concerns that we may have in the case of a referral, unless we and the Children's Service believe that this will be against the interests of your child.

If you wish to help the school with reading, visits etc, on a regular basis, then please consider asking for information to complete the DBS process at the school office. All adults in regular contact with the children need to go through this process for the safety and wellbeing of the children.

SAFEGUARDING

at St. John's Primary School

If you don't feel safe or you are worried about the safety of another student our safeguarding team is here to help. Come and find us any time.



Mr. S Pallant

Designated Safeguarding Lead



Mr. J Hazley

Deputy Designated Safeguarding Lead



Miss. G Clavel

Online Safety Officer

Member of staff or a visitor to school?

If you have any concerns about the needs or welfare of a student, please do not hesitate to speak to one of us. We all share a responsibility for our students' safety and wellbeing



And Finally…

We do hope that your child has a wonderful start to their 'Learning Journey' at St John's school Nursery!

We look forward to welcoming all off you and starting a new Learning Adventure!



Thinking Learning Caring